

# DATA PRIVACY POLICY

## **About this Privacy Policy**

This privacy policy discloses the privacy practices for Security Software Solutions, LLC, a Delaware limited liability company (“Veris”, “We”). This privacy policy applies when visiting or using Veris’s websites, applications, products and other services. This privacy policy may be supplemented by additional privacy statements, terms or notices.

**The Collection of Information** Veris collects information about individuals, companies and organizations from its customers, third-party sources and through automated technologies. We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to provide services.

## **Data Provided by Individuals**

Veris does not provide services to individuals. Our services are not available to the public or for personal use of any kind.

## **Individual’s Data from a Company or Organization**

Veris may obtain information about individuals from the company or organization with which those individuals are/were employed or are/were otherwise affiliated. Veris may also obtain information from individuals on behalf of such company or organization. This information may include personally identifiable information such as an individual’s name and date of birth.

## **Information and Data Pertaining to a Customer**

Veris may collect information regarding a customer (business or organization). This depends on how the customer interacts with Veris and the contracted services or products and may include:

- Contact details, such as a user’s name and work email address, postal address and phone number;
- Account login credentials, such as usernames and passwords, password hints and similar security information;
- Other account registration information, such as job title;
- Other information provided to Veris, including search query data and questions or information you send to customer support;
- Data files provided to Veris for the purpose of performing contracted services;
- Payment information;
- Comments, feedback and other information submitted to Veris;
- Computer, device and connection information, such as IP address, browser type and version, operating system and other technical identifiers, error reports and performance data; and/or,
- Usage data, such as the features you used, the settings you selected, your URL click stream data, including date and time stamp and referring and exit pages, and pages visited.

Veris collects this data through its servers and the use of cookies and other technologies. A customer can control cookies through its browser's settings and other tools. However, if a customer blocks certain cookies, the customer may not be able to register, login, or access certain parts or make full use of the Service. For more details, visit the cookie notice of the Service.

**Data from Other Sources** Veris collects personal information about individuals from our affiliates and from other third parties which includes public, private, and government sources and data suppliers from which we obtain data to provide, validate or supplement our services and products.

### **How We Use Information**

Veris uses protected personal information to fulfill its contractual obligations to provide services to its customers.

Any providers, suppliers, agents and representatives who assist Veris in processing or storing information are required to do so based on Veris's instructions.

Veris does not:

- Use personal information for telemarketing, direct mail marketing or marketing via electronic mail; or
- Sell customer's information to third parties and discloses customer's information as necessary to perform contracted services.

Depending on how a customer interacts with Veris and the products and services used, Veris may use customer information to:

- Provide, activate and manage your access to and use of the products and services;
- Process and fulfill a request, order, download, subscription or other transaction;
- Provide technical, product and other support and to help keep the products and services working, safe and secure;
- Enhance and improve the products and services and to develop new products, services and benefits;
- Respond to your requests, inquiries, comments and concerns;
- Notify you about changes, updates and other announcements related to the Service and our other products and services;
- Deliver targeted advertisements, promotional messages, notices and other information related to the Service and your interests;
- Invite you to participate in user testing and surveys;
- Identify usage trends and develop data analysis, including for purposes of research, audit, reporting and other business operations, including evaluating our business performance, or in other ways pursuant to a customer agreement; and/or
- Comply with our legal obligations, resolve disputes, and enforce our agreements.

## **Disclosure for Legal Reasons**

Veris will disclose personal information if Veris has good faith belief that such disclosure is necessary to meet any applicable law, regulation, legal process or other legal obligation.

## **Data Retention**

Veris is not a system of record for customer data. Veris will retain personal information as long as necessary to provide services and fulfill its contractual obligations. Veris may retain information for other essential purposes such as complying with our legal obligations, maintaining business and financial records, resolving disputes, maintaining security, detecting and preventing fraud and abuse, and enforcing our agreements.

## **Data Security**

Veris is committed to protecting the security and integrity of customer information through established security procedures and technology designed for safeguarding information. For example:

- Veris limits employee access to customer information to those who have a specific business reason to know such information.
- Data is encrypted during transmission and while stored on Veris's systems.
- Veris maintains policies and procedures covering the physical security of workplaces and records.
- Veris uses technological means (such as backup files, virus detection and eradication software, firewalls, data encryption, and other computer software and hardware) designed to protect against unauthorized access or alterations to customer data.
- Physical access to areas where data is processed or stored (electronic and hard copy) is secured.
- Veris maintains controls designed to protect its information databases and business transactions against anticipated threats or hazards to the availability, integrity or security of such records.

## **Links**

Veris's websites may contain links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

If you feel that we are not abiding by this privacy policy, please contact us immediately.

## **Locations of Processing**

Personal information is processed and stored in the United States.

**Changes**

Veris will update this privacy policy from time to time. Any changes will be posted on this page with an updated revision date.

**Contact**

If you have any questions, comments, complaints or requests regarding this privacy policy or our processing of your information, please contact Veris at 216-765-8818 or by mailing to:

Security Software Solutions, LLC  
Attn: Corporate Compliance Manager  
2 Summit Park Drive, Suite 610  
Independence, OH 44131

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